



Shri Shivaji Co-operative Housing Society Ltd.

Office Address: Plot No. 68, SSCOHS, S. B. Rd. Pune - 411016. (Regd. No. B - 485/1948)

Ref. No.: SSCOHS / 259

Date 12/03/2026

INVITATION TO TENDER

To,

Tender Date: 13 March 2026

All Eligible Service Providers / Contractors / Bidders.

Tender No: 1 : Development of sports ground finished with synthetic layers.

Tender No: 2 : Excavation / Ground preparation / Civil and allied work.

(Water supply, plumbing, drainage, fabrication, laying of pavers, electrical work, etc.)

Tender Due Date: Envelope – 1 : 21st March 2026 till 13.00 Hrs.

Tender Due Date: Envelope – 2 : 27th March 2026 till 19.00 Hrs.

Subject: Tenders for Development work at Garden Plot No.33, at Shri Shivaji Cooperative Housing Society Limited. Pune 411 016.

Dear Sir / Madam,

For and on behalf of **Shri Shivaji Cooperative Housing Society Limited**, (SSCOHS), the Managing Committee invites bids against the subject Tenders as detailed in attached tender document.

If your company / firm is interested to participate in this Tenders in accordance with the subject Tender requirements then you can go through the attached tender documents. The list of pre-qualification credentials of the bidder ("Pre-Qualification Bid" / PQB document list), to be submitted, is attached herewith.

The tender form shall be issued (to the qualified bidders only.), between 13th March to 17th March 2026, at the office of Shri Shivaji Co-op. Hsg. Society, during working hours (11 am to 1 pm & 5 pm to 7 pm). Please note the 'Mode of submission of bids' should be as mentioned in the attached 'SECTION A' of this notice.

Any one tender or both the tenders, 1 & 2, can be submitted by the bidders but they should be submitted in a separate sealed envelopes, marked clearly as mentioned in attached 'SECTION A' of this notice.

Yours faithfully,

For and on behalf of Shri Shivaji Cooperative Housing Society Limited.


Hon. Secretary



SECTION A

INVITATION & INSTRUCTIONS TO THE TENDER AND TENDERING CONDITIONS.

Mode of Submission of Bids

General public / prospective Bidders shall check the newspaper notice dt. **13.03.2026**. Interested parties to check the Website (www.shivajihsg.com/tenders, page), which gives access to the "Pre-Qualification Bid" (PQB) document list in **SECTION B**. The interested parties are instructed to convey their interest and send us the Scanned copy of PQB documents, with the PQB checklist on, EMAIL ID 'sscohs1chairman@gmail.com' & cc to 'sscohs2@gmail.com' between dates **13.03.2026 to 17.03.2026**.

The PQB documents received from the interested parties, shall be scrutinized by SSCOHS and the eligible bidders shall be informed and Technical Specifications, the 'Bill Of Quantities' (BOQ) and relevant documents, as **SECTION – C**, shall be conveyed to them as a soft copy by email between **13.03.2026 to 17.03.2026**.

The bidders are asked to visit the site and submit their queries, if any, in writing to SSCOHS, regarding the technical specifications, latest by **14 hrs. on 18.03.2026**. The **IN PERSON Pre-Bid meeting** shall be held, at the office of SSCOHS **on 18.03.2026** between **17 hrs. to 18.30 hrs.**, in presence of the subject experts/ Architects. [Those bidders who cannot attend personally, may consider joining using zoom / google meet].

The tenderers should submit the **TECHNICAL SPECIFICATIONS** as mentioned in BOQ, in a sealed envelope Marked as **ENVELOPE – 1** [of Tender No.1, or Tender No. 2], Latest by **13 hrs. on 21.03.2026**. It is in the interest of the Bidders to ensure that the Technical Bid is submitted well in time, at the society's office, at plot no. 68, in Shri Shivaji Housing Society Ltd. (during society's office hrs. : 11 am to 1 pm & 5 pm to 7 pm.) and get authorized acknowledgement with time & date clearly mentioned on the acknowledgement.

The quorum of the management committee of SSCOHS shall open the sealed **ENVELOPE – 1**, at **11 am on 22.03.2026** and scrutinize the documents & specifications. The shortlisted eligible tenderers shall be informed and asked to fill up the RFQ in the prescribed format. SSCOHS shall convey the prescribed format of RFQ latest by **19 hrs. on 23.03.2026**.

The tenderers shall submit their best quotation **COMMERCIAL BID**, to SSCOHS in a sealed envelope – Marked as **ENVELOPE -2** [separately for Tender no. 1 and / or 2], latest by **19 Hrs on Friday 27.03.2026**

The concerned panel of management committee shall schedule a meeting at their earliest convenience, for opening of sealed tender **Envelopes-2** and compare the quotations/ Bids. The panel may invite the bidders to discuss some terms like payment schedule etc., as final negotiation, to select the bidder, to whom the said contract shall be awarded. (**Tentatively by 28.03.2026**)

The Letter of Intent shall be issued by SSCOHS, and the successful bidder shall confirm his formal acceptance of techno-commercial aspects, signed by the authorized signatory of the bidder, as well as authorised signatory of SSCOHS.



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SECTION B

Checklist and Pre-Qualification credentials of prospective Bidders / Tenderers.

Sr. No.	Documents & this checklist to be attached & emailed to 'sscohs1chairman@gmail.com' & cc to 'sscohs2@gmail.com'.	Attached (Yes / No)
1	Copies of Work Orders or Work Completion Certificates, during last 3 years, having similar Scope of Work.	
2	Scanned copy of GSTIN Registration Certificate,	
3	Scanned copy of Certificate of Incorporation,	
4	Scanned copy of Company's Income Tax Permanent Account Number (PAN)	
5	Scanned copy of Udyam Aadhar Certificate.	
6	CA certified Reports of Annual Turnover for the past 3 years.	
7	Details of their banker/s and a copy of cancelled cheque.	
8	Company Brochure / Co. Profile and details of Promoters / Directors.	
9	Organization Chart of your Company.	
10	Comprehensive Reference list of clients.	
11	Scanned copy of EPFO, ESI registration, Group Insurance Policy / Comprehensive AI Risk (CAR) Insurance Policy or similar insurance Policy	

Special Note: Tenderers to ensure that they meet the stipulated Qualification Criterion. Deviations, if any, to be clearly highlighted, under a separate sheet 'Deviations to PQ Conditions'.



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